



Agenda for ACA Sports Council Executive Committee meeting

April 24, 2016

Attendance: Kelly Lange, Nick Hastad, Shane Espinoza, Carly May, Ed Feinberg, Norm Eng, Guillermo Bermudez, Freya Moran

Unable to attend: Sherri LaShomb, Rob Jones

Format: call-in, conference

Minutes by: Carly May

1. Meeting called to order at 5:06 pm (PST) - Kelly motions for meeting to begin. 2nd by Norm. Motion passes.
2. Roll Call - Kelly, Nick, Shane, Carly, Norm, Guillermo, Ed, Freya
3. Adopt Agenda – Motion by Shane. 2nd by Norm. Motion passes.
4. Approve minutes from previous ExCo meeting
 - a. Motion by Nick for approval of minutes from meeting dated 5/13/16 – 2nd by Norm. Motion passes.
5. Approve new members – Motion by Kelly, second by Carly. Motion passes.
 - a. New docs: Edward Camacho, Steven Hanson, Asdrubal Lopez, Lauren McCabe, Timothy Ray, Nelson Santos, Andrea Schilling, Vanessa Aucoin, Mark Aucoin
 - b. New students: Connor Wolfe
6. Approve new committee members
 - a. Kelly appoints Stephanie Tolonen to PR Committee
 - b. Motion by Kelly, second by Carly. Motion passes.
7. Reports:
 - a. President – Kelly
 - i. Notes from symposium for sports talk
 - ii. Webexercises, docs from the field compile
 - iii. ACASC symposium wrap-up article completed
 - iv. Working on FICS and ICCSP issues
 - v. Working on logo
 - b. 1st VP – Nick
 - c. 2nd VP – Shane
 - i. HOT meeting for updates for ACA – finance committee is getting ready to make big cuts to make them more profitable. ACASC may receive some budget cuts and we should discuss with other councils what their plan was. The other councils are looking to us for leadership because we're the biggest council
 - d. Secretary - Carly
 - i. Sports Talk – need leads
 1. Writing symposium notes for Kelly
 2. Diagnostic imaging council and rehab board can contribute
 3. Silverman, Tom Hyde and Ed would have articles

- 4. Ask membership if they've like to submit an article
 - 5. Summarize an article from FICS into our newsletter
 - 6. Email board an outline for the newsletter
 - ii. Postcards for ACASC event
 - iii. Removed old facebook group page
 - iv. Website profile updates - Cleaned up website and drafted email with Nick for new members to fill out the directory form
 - 1. Chiropractic Sports network
 - e. Treasurer – Norm
 - i. Stephen press memorable contribution waiting on more info from FICS
 - f. Student ExCo President – Freya
8. Old Business
 - a. Budget (Norm)
 - i. Gross income \$74,678
 - ii. Total expenses \$61,550
 - iii. Net income \$9528, 10% net margin
 - iv. New Orleans will be 20% higher than Denver was last year
 - v. Yearly membership dues \$65,000 last year, \$24,000 this year
 - vi. We need to increase revenue, hopefully by 20%
 - b. 2016 Symposium (Shane)
 - i. Vendor packet
 - ii. Speaker & Program selection
 - iii. CEUs
 - 1. UWS approved.
 - iv. Brochure
 - v. Registration cost
 - c. AAN Concussion Conference (Ed)
 - d. Member focus articles (Ted)
 - e. Stephen Press memorial contribution
9. New Business
 - a. Branding Committee – LOGO (Kelly)
 - i. Committee will add full acronym
 - ii. Involve members with decision using survey monkey or fb post
 - b. Task management system (Carly)
 - i. Collaboration software to take the place of teleconference software. Would save \$240 per year and be more efficient at emails and projects
 - c. FICS annual meeting in Oslo (Kelly)
 - i. P&P for upcoming election for US representative
 - ii. Election – NCSC controls it
 - iii. May 1 – Kelly will be US representative to represent at meeting in Oslo, motion by Shane, motion passes
 - d. FICS request for donation (Kelly)
 - i. Private donor option
 - ii. Mail check to Norm

- iii. Let FICS know that this was a tough decision for the ExCo
- e. ACBSP/ICCSP Settlement Statement (guest)
10. Motion to include Mike Simone into discussion. 1st by Kelly, 2nd by Norm
11. Motion to go out of executive session. 1st by Kelly. 2nd by Shane. Motion passes
12. Next meeting – June at our semi-annual meeting
13. Adjourn – Kelly motions to adjourn the meeting. 2nd by Carly. Motion passes. Meeting ends at 7:38 PST

Action Items:

1. Kelly to get council president list from ACA
2. All committee members will send email intro for sports talk articles
3. Kelly to email head of marketing at ACA to get approval of new logo
4. Sherri needs to approve 2016 budget
5. Everyone – look over ACBSP settlement statement
6. Carly – send invites to the entire council for RedBooth
7. Nick – followup with dropped members and more engagement
8. Norm - follow up with FICS and ExCo re: Stephen Press Memorial Fund donation
9. All - reach out to your counterpart on student ExCo to check in - 1 week
10. Kelly - feedback to Logo committee
11. Ed - look into scholarship fund for FICS donation
12. Kelly - contact David Chapman-Smith to find out how to deliver FICS donation