



i.

Minutes for ACA Sports Council Executive Committee meeting

August 21, 2016

Attendance: Kelly Lange, Nick Hastad, Shane Espinoza, Carly Zuehlke, Ed Feinberg, Guillermo Bermudez, Freya Moran, Rob Jones, Ted, Liz Moos, Mike Simone, Freya Moran

Unable to attend: Norm Eng, Sherri LaShomb,

Format: call-in, conference

Minutes by: Carly Zuehlke

2. Meeting called to order at 5:05 pm (PST) - Kelly motions for meeting to begin. 2nd by Shane. Motion passes.
3. Roll Call - Kelly, Rob, Nick, Shane, Carly, Sherri, Shane, Ted, Nick, Freya, Guillermo, Rob
4. Adopt Agenda – Motion by Shane. 2nd by Nick. Motion passes.
5. Approve minutes from previous ExCo meeting 06/04/16
 - a. Motion by Shane for approval of minutes from meeting – 2nd by Carly. Motion passes.
6. Approve new members - Motion by Kelly, second by Shane. Motion passes.
 - a. New docs: Stephen Perle, Steve Robert Pagano, Angela Salcedo, Amber DePasquale
 - b. New students: Kyla Nakamura, Ryan Sward, Zackery Wynn, Adam Bezanis
7. Approve new committee members – Motion by Kelly. 2nd by Shane. Motion passes.
 - a. Leo Kormanik – membership committee
 - b. David Cruz – convention committee
 - c. Mike Church – convention committee
8. Motions approved via email – Motion approved by Kelly. 2nd by Nick. Motion passes on August 7, 2016.
 - a. \$40 budget for Facebook advertising of symposium
9. Reports:
 - a. President
 - i. Getting symposium ready, working on FICS symposium in DC, working on student program, social media, president of Mexican sports council will be joining us in NOLA
 - b. 1st VP
 - i. continuing education credits – FI, LA, WI are still in review
 - ii. approved 15 hours AK, 13 with AZ
 - iii. survey – interpreting the results
 - iv. less than 6 months of lapse is considered a renewal and not a new member
 - c. 2nd VP
 - i. joint meeting with Sports rehab council
 - d. Secretary
 - i. Facebook advertisements

- ii. Symposium – getting the flyer ready, responding to emails with questions, social media posts, eblasts,
- iii. Contacted lori about editing the welcome email to include social media followings
- iv. Sports talk – see topic below
- v. Got quotes for website project
- e. Treasurer – not in attendance
- f. Student ExCo President
 - i. Working on student program and student attendance

10. Old Business

- a. ACA Statement/ACBSP – EXECUTIVE SESSION
 - i. Motion by Kelly at 5:43 PST, 2nd by Shane
 - ii. Motion by Kelly to include Mike Simone, 2nd by Shane
 - iii. Motion to leave executive session at 6:00 PST. 2nd by Shane
 - iv. There was a motion by Shane that resulted in a letter. 2nd by Carly. Motion passes.
- b. 2016 Symposium
 - i. Elections
 - 1. Better documentation of who is on a committee and when they start
 - 2. Take a min in between to mention the committees inbetween the speakers
 - ii. ExCo Travel & lodging
 - 1. Reminder for deadline to book by Sept 1
 - iii. Program/Speakers
 - 1. We need to advertise the round table 7-8am
 - 2. Should have a nonsponsor contract sent to speakers
 - iv. Promotion
 - 1. Social media
 - a. Update website with schedule
 - b. Add schedule
 - c. Include activities you can do in New Orleans
 - d. Social, networking, round table discussion to allow docs to meet potential associates
 - e. Caption contest on Instagram
 - 2. Partner organizations
 - v. Vendors
 - 1. Make sure vendors made hotel arrangements.
 - vi. Registration
 - vii. CEUs
 - 1. CA has been approved but it's not listed on the website yet.
 - 2. UWS accepted table swap.
 - viii. Hotel
 - ix. Sponsorship money
 - 1. Student sponsorship

- x. Poster Competition
 - 1. Sponsorship
 - 2. 3 institutional donors, performance health, and looking for one more
 - 3. Faculty involvement
 - xi. Socials
 - 1. Karlie SB is helping Shea with social
 - 2. Friday night – Pulse Technology is sponsoring the reception
 - 3. Photobooth and props
 - xii. Awards – EXECUTIVE SESSION
 - 1. Motion by Kelly at 7:08 PST, 2nd by Shane
 - 2. Motion by Kelly to leave executive session at 7:22 PST, 2nd by Shane
 - 3. Appreciation awards
 - 4. COTY
 - xiii. ExCo shirts
 - c. Sports Talk
 - i. Deadline to review August 26
 - d. ACA Rehab speaker trade
11. New Business
- a. Website
 - i. Upwork quote
 - b. ACASC swag
12. Next meeting – September 18
13. Adjourn – Kelly motions to adjourn the meeting. 2nd by Carly. Motion passes. Meeting ends at 7:48 PST

Committee- allow \$100 of expenses to a committee added to P&P

ACTION ITEMS:

Everyone – future agenda meeting on what to do with the information from Nick’s survey

Email shirt size to Kelly

Email Kelly arrival and departure information

Nick present the report to members during the luncheon.

Carly advertise the round table

Kelly, Shane, Freya – nail down scheduling of student program

Kelly – add to policy and procedures committee information

Carly – send email out for election – we need one reply atleast per person, must be sent to Rob to verify election is complete, send another eblast

Kelly – talk about how to better integrate committees during October meeting

Shane – email vendors with hotel info

Matt was our keynote speaker in Portland, ACASC

Carly Early bird pricing ends Sept 5, send email out Sept 1.

Carly work on props