



Minutes for ACA Sports Council Executive Committee Annual meeting

October 6, 2016

Type: in person

Location: New Orleans, LA

1. Call to Order - Meeting started at 11:49 MST, 1<sup>st</sup> by Kelly, 2<sup>nd</sup> by Sherri. Motion passes.
2. Roll Call
  - a. Attendance: Kelly Lange, Nick Hastad, Shane Espinoza, Carly May Zuehlke, Ed Feinberg, Guillermo Bermudez Freya Moran, Norm Eng, Sherri LaShomb
  - b. Unable to attend- Rob Jones, Freya Moran
3. Adopt Agenda – 1<sup>st</sup> motion by Norm, 2<sup>nd</sup> by Shane. Motion passes.
4. Approve minutes from previous ExCo meeting 09/18/16 - Motion by Nick. 2<sup>nd</sup> by Shane. Motion passes.
5. Approve new members – Motion by Carly to accept members. Shane 2<sup>nd</sup>. Motion passes.
  - a. Docs - Jason Abshire, Rebecca Skiljan, Michael Smith, Gregory Carter
  - b. Students – Nate Tracy, Kaila Witthun, Sara Riegel, Arielle Loveridge, Rebekah Lawson, Jordan Knowlton-Key, Sarah Houahoulis, Jasmine Hanson, Gabrielle Goldrach, Noah Emanuel, Hannah M. Dickman
6. Approve new committee members – Motion by Kelly, 2<sup>nd</sup> by Carly. Motion passes.
  - a. Howard Fidler – Convention committee
7. Motions decided via email – N/A
8. Reports:
  - a. President
    - i. Working with SACASC on program
  - b. 1<sup>st</sup> VP
    - i. symposium preparation
  - c. 2<sup>nd</sup> VP
    - i. Speakers done by December 31 of this year
    - ii. Denver committee
  - d. Secretary
    - i. Preparing for symposium with emails and attendee list
  - e. Treasurer
    - i. Working on transitioning next Treasurer
    - ii. Submitting tax forms
  - f. Student ExCo President
9. Old Business
  - a. Membership
    - i. Update on ACA database

- ii. Survey
  - iii. Increasing numbers
- b. 2016 Symposium
  - i. Registration
    - 1. 105 attendees
  - ii. Speakers
    - 1. Introductions
      - a. Shane – Robert Silverman, David Cruz, Phillip Blair
      - b. Carly – Steve
      - c. Norm – Alan Sokoloff, Kelly Ryder
      - d. Kelly – Craig
      - e. Nick – announce Andre, Richard Hills
      - f. Andrew – keynote speaker
      - g. Ted – Andre
      - h. Announcements – about something going on that we’ve accomplished
    - 2. Breakout
      - a. Ted- Andre, Norm – Couillard, Shane – Capo, Nick - Hills
  - iii. Vendors
    - 1. Exhibitor Hall set-up
    - 2. Raffle
      - a. ExCo officers will not be participating
      - b. \$7K worth of prizes
  - iv. Registration
  - v. AGM
    - 1. Keynote
      - a. Michael Flynn – introduced by Andrew
    - 2. awards
  - vi. CEUs/Sign in-out
  - vii. Hotel
    - 1. AV
      - a. Breakouts
      - b. easels
    - 2. F&B
    - 3. Luncheon
      - a. Introduction
    - 4. Meeting rooms
  - viii. Poster Competition
    - 1. Set-up
    - 2. Luncheon
    - 3. Scholarship Fund
      - a. At the time of declaring, you must be a student without a DC, to win the award. We encourage everyone to submit a poster and

do a potential Ted Talk, but they will not be eligible for the award. Motion by Ed. 2<sup>nd</sup> by Kelly. Motion passes.

- ix. Socials
  - x. Student program
  - c. ACA Statement on advanced standings
    - i. Getting rid of executive committee
  - d. Website
    - i. Motion for Sites4Chiros website proposal by Carly. 2<sup>nd</sup> by Shane. Motion passes.
  - e. Policy & Procedure Manual
    - i. We approved changes to voting policy and approved prior changes to past president duty descriptions.
10. New Business
- a. HR921 bill – Travel to Treat
  - b. 2018 Symposium
    - i. trying to pick three cities to rotate through with east, west, and middle of America
  - c. Budget for 2017
    - i. 2017 Travel
      - 1. Mid-year meeting - ?
        - a. May or June
      - 2. JCSMS – Columbus, Ohio – 2/17-19/2017
        - a. Shane
      - 3. NCLC/WFC/FICS – Washington, DC – 3/15-17/2017
        - a. Kelly and Ed
      - 4. ACA Rehab Council – Orlando, FL – 3/31-4/2/2017
        - a. Ted, Carlo?
      - 5. ACBSP – Colorado Springs, CO – 4/29 – 5/1/2016
        - a. Carly
      - 6. NATA – Houston, TX – 6/26-29/2017
        - a. Nick, Sherri as backup
      - 7. AAN Sports Concussion - ?
    - ii. Sponsorship Policy/Level Standardization
      - 1. New committee to Develop levels of sponsorship
    - iii. Executive director
      - 1. Proposals
  - d. Student program (Ed)
    - i. Direction/assignments for new ExCo
      - 1. More clearly define the roles
      - 2. More integration with the planning of events
      - 3. We have more competition than in the past
      - 4. Move elections for student exco to the symposium
      - 5. Past presidents can do the interview process and we can have the final vote completed by the end of the weekend
      - 6. Operations manual for the positions

7. Mentorship with leaders, quarterly followups
8.
  - ii. Engaging other colleges
  - iii. FICS activities
  - iv. Speakers and associated interviews
  - v. Communication
    1. Network
    2. Poster program
  - vi. Symposium cost & competition
- e. Speaker swap for other seminars
- f. Statement on recognition of advanced standings
11. Hire someone for \$10 per hour to assist with registration tomorrow. Motion by Shane. 2<sup>nd</sup> by Nick. Motion passes.
12. Next meeting
13. Adjourn

#### Action Items

- Nick – post symposium survey
- Carly – email Noah to change email address
- Carly – committee list for previous years