

Duben Holistic Center Alan Duben D.C. Lindsay Erickson D.C. 3625 E. Thousand Oaks Blvd, Suite 172 Westlake Village, CA 91362 (805) 494-1339

## **Missed or Cancelled Appointment Policy**

Missed appointments or appointments not cancelled in an appropriate amount of time are a lost opportunity for us to help another patient. We ask that you make every effort to keep your scheduled appointment and to arrive on time.

We do understand there may be circumstances when you may be unable to keep your appointment. We ask that you give us 24 hours notice of cancellation or reschedule. It is our policy to charge for all missed appointments or appointments that are not cancelled and/or rescheduled 24 hours prior to the appointment time.

A charge of \$60.00 will be made for all established patients who do not show for their appointment or do not call 24 hours prior to their appointment time to cancel and/or reschedule.

I have read and understand the Missed Appointment Cancellation Policy

Please Print Name

Signature

Date