

# REGISTRATION

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Patient: \_\_\_\_\_  
Last Name First Name Initial

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Sex:  M  F Age: \_\_\_\_\_ Birth-date: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Single  Married  Widowed  Separated  Divorced

Social Security #: \_\_\_\_\_ Email: \_\_\_\_\_

Insured's Name: \_\_\_\_\_  
Last Name First Name Initial

Primary care doctor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Last Name First Name

Patient Agreement:

## ASSIGNMENT AND RELEASE

I, the undersigned, have insurance coverage with \_\_\_\_\_  
Name of Insurance Company

and assign directly to Dr. \_\_\_\_\_ all medical benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I hereby authorize the doctor to release all information necessary to secure the payment of benefits. I authorize the use of this signature on all my insurance submissions.

\_\_\_\_\_  
Signature of Insured/Guardian

\_\_\_\_\_  
Date

## Present Complaints (Please circle the appropriate ones)

Headache

Mid-back pain

Loss of memory

Dizzy

Ears ringing/buzzing

Shortness of breath

Pins and needles in hands  
right/left

Neck pain

Upper back pain

Confusion

Nervousness

Chest pain

Loss of smell

Pins and needles in arms  
right/left

Lower back pain

Fainting

blurred vision

Irritability

Double vision

Depression

Pins and needles in legs  
right/left

**Medical Implants:** \_\_\_\_\_

**Surgical Implants:** \_\_\_\_\_

**Medical alerts:** \_\_\_\_\_

**Pregnancy:** yes \_ no \_

**Medications:** (please list all medications and supplements that you currently take)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Allergies:** (please list all medications that cause allergic reaction)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Smoking:** \_\_\_ Yes \_\_\_ No If yes, \_\_\_\_\_ Packs per Day for \_\_\_\_\_ years

**Alcohol** \_\_\_ Yes \_\_\_ No If yes, Number of drinks per week \_\_\_\_\_

**Surgical History:** Please list ALL previous surgeries and the date on which it was performed:

Surgery \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal Medical History & Review of Systems:**

Please indicate with an "X" any medical problems that you currently have or have had in the past.

**NO MEDICAL PROBLEMS** - no prior history of any significant medical problems

Please indicate with an "X" any significant family medical history or problems.

- asthma                       tuberculosis                       sleep apnea
- COPD or Emphysema     other lung: \_\_\_\_\_
- heart attack, myocardial infarction                       congestive heart failure
- irregular heartbeat, arrhythmia                       bleeding problems
- other heart: \_\_\_\_\_
- Peripheral neuropathy     MS or Parkinson's                       other neuro: \_\_\_\_\_
- osteoarthritis                       Lupus                       gout
- rheumatoid arthritis     Other bone & joint: \_\_\_\_\_
- acid reflux, GERD                       inflammatory bowel disease
- hepatitis - Type \_\_\_\_\_
- liver disease                       other GI: \_\_\_\_\_
- kidney problems                       dialysis, kidney failure
- diabetes                       psoriasis                       high cholesterol or lipids
- thyroid problems                       sickle cell disease                       any skin ulcer
- Malignant hyperthermia

Cancer: any type -- please specify \_\_\_\_\_

Other medical problems NOT included above (explain) \_\_\_\_\_

**Family History:**

Please indicate with an "X" any significant family medical history or problems.

- asthma                       tuberculosis                       sleep apnea
- COPD or Emphysema     other lung: \_\_\_\_\_
- heart attack, myocardial infarction                       congestive heart failure
- irregular heartbeat, arrhythmia                       bleeding problems
- other heart: \_\_\_\_\_

- Peripheral neuropathy     MS or Parkinson's     other neuro: \_\_\_\_\_
  - osteoarthritis     Lupus     gout
  - rheumatoid arthritis     Other bone & joint: \_\_\_\_\_
  - acid reflux, GERD     inflammatory bowel disease
  - hepatitis - Type \_\_\_\_\_
  - liver disease     other GI: \_\_\_\_\_
  - kidney problems     dialysis, kidney failure
  - diabetes     psoriasis     high cholesterol or lipids
  - thyroid problems     sickle cell disease     any skin ulcer
  - Malignant hyperthermia
- Cancer: any type -- please specify \_\_\_\_\_

Other medical problems NOT included above (explain) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PATIENT INSURANCE INFORMATION:**

Please check any and all insurance coverage you or your spouse has applicable in this case.

- Medicare                       Blue Shield                       Auto Accident
- Medicaid                       Major Medical                       Union Plan
- Blue Cross                       Worker's Compensation                       Other

Insurance Identification Number: \_\_\_\_\_

Medicare/Medicaid Identification Number: \_\_\_\_\_

**Major Medical or Auto Insurance:**

Date of Accident: \_\_\_\_\_  
 Insurance Company Name: \_\_\_\_\_  
 Adjuster: \_\_\_\_\_  
 Address/Phone: \_\_\_\_\_  
 Claim #: \_\_\_\_\_ Policy #: \_\_\_\_\_ Effective Date: \_\_\_\_\_

**LEGAL INFORMATION:**

Attorney Name & Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Attorney Phone #: \_\_\_\_\_

\*Person to contact in an emergency (Name and Phone #): \_\_\_\_\_

**SUBJECTIVE PAIN LEVEL:**

On a scale of 1-10 place an X in your current pain level

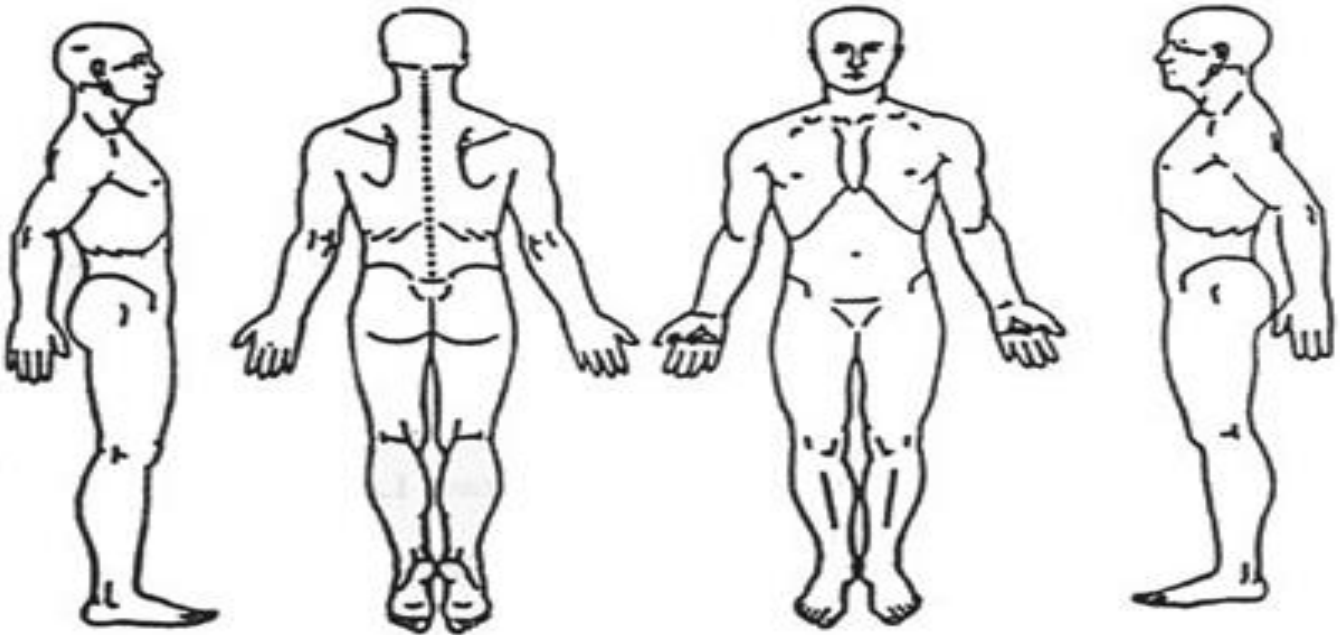
<b>NORMAL</b> ( )0	<b>MILD PAIN</b> ( )1 ( )2 ( )3	<b>MODERATE PAIN</b> ( )4 ( )5 ( )6	<b>SEVERE PAIN</b> ( )7 ( )8 ( )9	<b>VERY SEVERE PAIN</b> ( )10
-----------------------	--	--	--	----------------------------------

Mark the area on your body where you feel the described sensations. Use the appropriate symbol.  
Mark stress areas of radiation. Include all affected areas.

**Numbness**    = = =  
                  = = =  
                  = = =

**Pin & Needles**    O O O  
                          O O O  
                          O O O

**Pain**    X X X  
            X X X  
            X X X



**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Patient's Signature:** \_\_\_\_\_

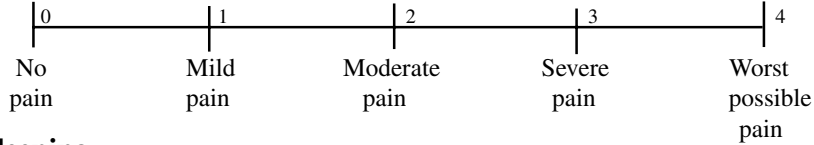
# Functional Rating Index

For use with **Neck and/or Back Problems** only.

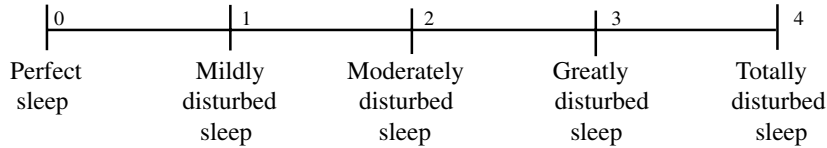
In order to properly assess your condition, we must understand how much your **neck and/or back problems** have affected your ability to manage everyday activities.

For each item below, **please circle the number which most closely describes your condition right now.**

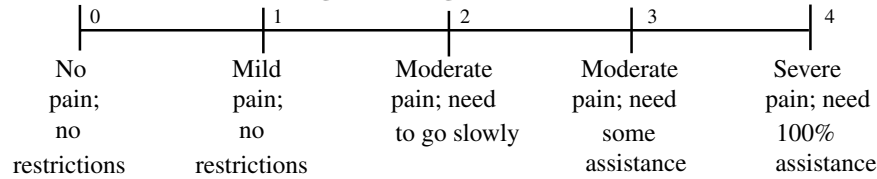
## 1. Pain Intensity



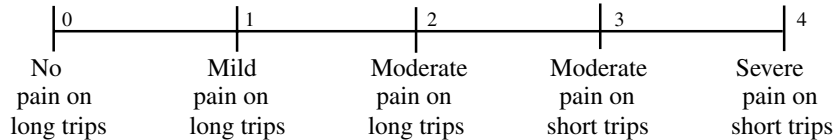
## 2. Sleeping



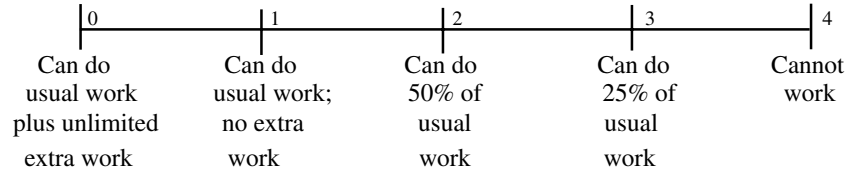
## 3. Personal Care (washing, dressing, etc.)



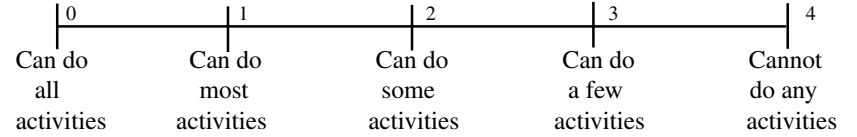
## 4. Travel (driving, etc.)



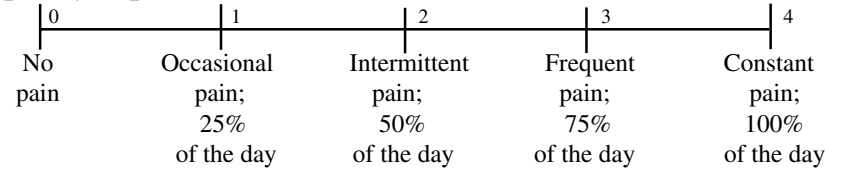
## 5. Work



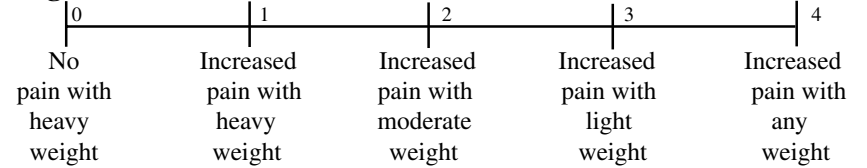
## 6. Recreation



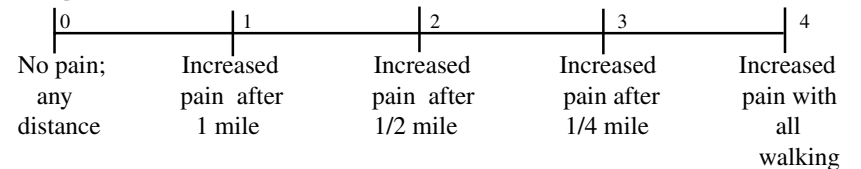
## 7. Frequency of pain



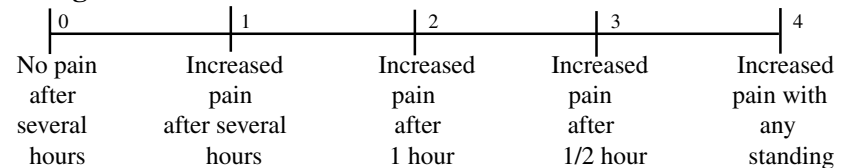
## 8. Lifting



## 9. Walking



## 10. Standing



Name \_\_\_\_\_

**PRINTED**

\_\_\_\_\_  
**Signature**

**Total Score** \_\_\_\_\_

\_\_\_\_\_  
**Date**

**Lakewood Chiropractic**  
2222 University Blvd. West  
Jacksonville, Florida 32217  
Ph: (904)733-7020 Fax: (904) 733-0119

To: Medical Records Department

I, \_\_\_\_\_ give full authorization to release my Medical Records to:  
Patient Printed Name

**Lakewood Chiropractic Clinic.** If you have any questions, please feel free to contact me at

The number listed below.

Thank you,

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Phone (home/ work/ cell)

\_\_\_\_\_  
Date of Birth

If you have any questions or concerns for the office you may contact, **Melanie @ (904) 733-7020**

Lakewood Chiropractic  
2222 University Blvd. West  
Jacksonville, FL 32217  
Ph: 904-733-7020, Fax 904-733-0119

Dr. David Edenfield

Dr. Steven Warfield

**This form is for females only**

I \_\_\_\_\_ have discussed on today's date the danger of X-rays to fetal tissue with Dr. David Edenfield.

To the best of my knowledge I am not pregnant and I consent to having the X-rays that Dr. Edenfield has ordered.

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

Patient Name: \_\_\_\_\_

To the patient: Please read this entire document prior to signing it. It is important that you understand the information contained in this document. Please ask questions before you sign if there is anything unclear.

**The nature of the chiropractic adjustment**

The primary treatment I use as a Doctor of Chiropractic is spinal manipulative therapy. I will use that procedure to treat you. I may cause an audible "pop" or "click", much as you have experienced when you "crack" your knuckles.  
You may feel sensitive movement.

**Analysis/ Examination/ Treatment**

As a part of the analysis, examination, and treatment, you are consenting to the following procedures:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> spinal manipulative therapy  | <input type="checkbox"/> palpation          | <input type="checkbox"/> vital signs                |
| <input type="checkbox"/> range of motion testing      | <input type="checkbox"/> orthopedic testing | <input type="checkbox"/> basic neurological testing |
| <input type="checkbox"/> muscle strength testing      | <input type="checkbox"/> postural analysis  | <input type="checkbox"/> EMS                        |
| <input type="checkbox"/> ultrasound                   | <input type="checkbox"/> hot/cold therapy   | <input type="checkbox"/> radio graphic studies      |
| <input type="checkbox"/> other (please explain) _____ |   |   |

**The material risks inherent in chiropractic adjustment**

As with any healthcare procedure, there are certain complications which may arise during chiropractic manipulation and therapy. These complications include but are not limited to: fractures, disc injuries, muscle strains, cervical myelopathy, controllable strains and separations, and burns. Some types of manipulation of the neck have been associated with injuries to the arteries in the neck leading to or contributing to serious complications including stroke. Some patients will feel some stiffness and soreness following the first few days of treatment. I will make every reasonable effort during the examination to screen for contraindications to care; however, if you have a condition that would otherwise not come to my attention, it is your responsibility to inform me.

**The availability and nature of other treatment options**

Other treatment options for your condition may include:

- Self-administered, over-the-counter analgesics and rest
- Medical care and prescription drugs such
- Hospitalization
- Surgery

If you chose to use one of the above noted "other treatment" options, you should be aware that there are risks and benefits of such options and you may wish to discuss these with your primary care physician.

**The risks and dangers attendant to remaining untreated**

Remaining untreated may allow the formation of adhesive and reduce mobility which may set up a pain reaction further reducing mobility. Over time this process may complicate treatment making it more difficult and less efficient the longer it is postponed.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THE ABOVE. PLEASE CHECK THE APPROPRIATE BOX AND SIGN BELOW.

I have read ( ) or have had to read to me ( ) the above explanation of the chiropractic adjustment and related treatment. I have discussed with Dr. Edenfield and have had my questions answered to my satisfaction. By signing below, I state that I have weighed the risks involved in undergoing treatment and have decided that it is in my best interest to undergo the treatment recommended. Having been informed of the risks, I hereby give my consent to that treatment.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Patients name: \_\_\_\_\_

Doctor's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature of parent or guardian (if a minor): \_\_\_\_\_



**LAKEWOOD CHIROPRACTIC**  
**2222 University Blvd. West, Jacksonville, FL 32217**  
**Telephone (904) 733-7020**

**NOTICE OF WAIVER AND RELEASE CONCERNING MEDICAL  
NEGLIGENCE INSURANCE.**

THIS AGREEMENT is made between LAKEWOOD CHIROPRACTIC, their physicians, agents, employees, servants, or any of the foregoing, referred hereinafter as "Doctor" and \_\_\_\_\_, referred to hereinafter as the "Patient". It is the intention of the parties to this agreement to bind not only themselves, but also their heirs, personal representatives, guardians or any persons deriving claims through or on behalf of the patient.

It is understood by the patient the he or she is not required to use the aforesaid practice or any physician named for physical medicine and that there are numerous other physicians in Northeast Florida who are qualified to do physical medicine.

It is further understood, that in the event of any controversy or dispute, which might arise between the Doctor and the patient, regardless of whether the dispute concerns the medical care rendered, including any negligence claim relating to the diagnosis, treatments or care of the patient, or payment of medical fees, or any other matter whatsoever, then the parties agree that the dispute shall be resolved by arbitration as provided by the Florida Arbitration Code, Chapter 682 (Florida Statutes). This arbitration shall be in lieu and instead of any trial by Judge or Jury. Each party shall choose one arbitrator and the two arbitrators shall choose a third arbitrator. The panel of arbitrators shall hear and decide the controversy, and the decision shall be binding on all parties and may be forced by a court of law necessary.

In the event that either party to this agreement refuses to go forward with arbitration, the party compelling arbitration reserves the right to proceed with arbitration, the appointment of the arbitrator and hearings to resolve the dispute, despite the refusal to participate of the absence of the opposing party. The Arbitrator shall go forward with the arbitration hearing and render a binding decision without the participation of the party opposing arbitration or dispute his or her absence at the arbitration hearing.

Limitation of Damages

Patient agrees that in the event of any dispute with the Doctor, for any reason whatsoever, including any negligence claim relating to the diagnosis, treatment, or care of the patient, patient's non-economic damages shall be limited to a maximum, of \$100, 000 per incident, and shall be calculated on a percentage basis with respect to capacity to enjoy life as provided by Florida Statutes Section 766.207. For example, if the patient's injuries resulted in a 50% reduction in his or her capacity to enjoy life, this would warrant an award of no more than \$50, 000 in non-economic damages. This limit applies regardless of the number of claimants of defendants in the arbitration proceeding.

Under Florida Law physicians are required to meet certain financial and /or insurance obligations to patients regarding medical malpractice and/or medical negligence. A physician may either purchase medical negligence or otherwise demonstrate financial responsibility consistent with Florida law to cover claims for medical negligence up to a required statutory amount.

Your physicians have elected not to purchase insurance beyond that which is minimally required under Florida law. The purpose of this notice/waiver and release is specifically to condition the provision of care being rendered by your physician to you. On agreement that you will request, receive, and engage such care only if you waive any right to claim or bring an action against your physician for damages beyond the insured amount. By signing this document, you are knowledgeable, fully, and forever waiving any and all rights you may have now or have in the future to claim damages against your physician or Lakewood Chiropractic in excess of the amounts for which the physician and Lakewood Chiropractic may be insured.

The patient has had an opportunity to read this Doctor-Patient-Agreement, or to have it read to him or her necessary. The patient understands English or has had the Doctor-Patient-Agreement translated for him or her by\_\_\_\_\_. The patient has had an opportunity to ask questions about this Doctor-Patient-Agreement. The patient understands this agreement and has no unanswered questions. The patient has not been coerced or compelled to sign the agreement and does so of his or her own free will. **BY SIGNING GTHIS AGREEMENT I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, UNDERSTAND, AND AGREE TO THE ABOVE TERMS AND CONDITIONS.**

If you do not agree to this wavier and release you must signify such disagreement by refusing treatment and care offered by your physician and seeking another doctor for your health concerns.

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Patient, Guardian or Legal Representative Signature: \_\_\_\_\_

Representative of Lakewood Chiropractic: \_\_\_\_\_

### General Informed Consent

1. The recommended treatments, benefits risks, and possible complications including alternative treatments have explained to me fully. All questions have been answered to my satisfaction.
2. I understand and acknowledge that no guarantees have been given to me as to the outcome of treatments by the physicians, therapist or employees of Lakewood Chiropractic.
3. I understand and acknowledge that there are inherent risk and potential complications of any treatments (including VAX-D) in the broad range of the practice of physical medicine, physical and massage therapy including but not limited to muscle soreness, muscle strain, increased pain, weakness, and paralysis.
4. A copy of this informed consent shall be as valid as the original.

\_\_\_\_\_  
Patient's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

# Assignment of Benefits, Authorization to Release Medical Information and Benefit Plan Documents, and Appointment of Authorization Representative

I the undersigned, acknowledge the physical therapy, chiropractic, or medical services and/or supplies (Services) will be or have been provided to me by Lakewood Chiropractic (Provider) and that I may be entitled to receive payment for these services under a health plan (the Plan) sponsored by my employer, or an individual insurance policy.

I irrevocably assign, convey, and transfer to Provider to the fullest extent permissible under the law all benefits, claims, demands, suits remedies, liens, guarantees, causes of action at law or in equity or other rights I may have relating to the services I have received or will receive from provider based on or arising out of my status as a participant or beneficiary in the plan and/or as an insured under any applicable insurance policy.

This Assignment of Benefits, Authorization to Release Medical Information and Benefit Plan Documents, and Appointment of Authorized Representative (Assignment) is in consideration for services to be provided. Continued willingness of provider to see me as a patient and/or efforts of provider to collect payment for services. Such assignment includes, but not limited to the right to bring claims under sections 502(a)(1), (a)(2), and/or (a)(3) of the Employee Retirement Income Security Act of 1974 as amended (ERISA).

I appoint provider to act as an authorized representative under the plan and/or insurance policy to submit benefit claims and appeal on my behalf. I authorize the release and disclosure of medical information necessary to process any claim for benefits and/or to bring any legal claims or pursue any rights subject to this agreement. I further authorize provider to initiate formal complaints to any state or federal agency that has jurisdiction over my benefits and to release and disclose my medical information relevant to such complaint. I authorize any plan administrator or other fiduciary insurer or my attorney to release to provider any and all documents and instruments governing the plan, insurance policy, and/or settlement information. Upon written request from provider in order to claim medical benefits, reimbursement, or any applicable remedies. I authorize the use of this form for any and all plan and/or insurance claim submissions. I agree to cooperate with provider in any attempts to pursue benefits, claims, demands, suits, remedies, liens, guarantees, causes of action at law or in equity or other rights subject to this assignment against my plan, fiduciaries, insurers, and/or any other party.

Should this agreement be prohibited in whole or in part, under any anti-assignment provision of my plan or insurance policy I request and direct an administrator of the plan or other responsible fiduciary functioning as an administrator to furnish to me and the provider the document setting forth such anti-assignment provision within 30 days of receipt of this assignment. This assignment shall be reasonably relied upon and such anti-assignment prohibition shall be waived to the extent permissible by law should such information not be provided. A penalty of up to \$110.00 per day pursuant to ERISA section 502(c)(1) may be assessed against the administrator of the plan or other party acting in such capacity.

I understand and agree that I am financially responsible for all charges of provider and this assignment does not relieve me of any liability or responsibility for any and all charges incurred for services of provider. I further understand and agree that this assignment does not impose any obligation on provider to pursue benefits, claims, demands, suits, remedies, liens, guarantees, causes of action at law or in equity or other rights I may have relating to the services.

A photocopy of this assignment shall be considered as effective and valid as the Original.

I have read and fully understand this agreement.

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

Lakewood Chiropractic

\_\_\_\_\_  
Signature of Provider Representative

\_\_\_\_\_  
Date

# **Trifold Notice of Privacy Practices**

**THIS NOTICE DESCRIBES HOW INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW CAREFULLY.**

## **Introduction**

At Lakewood Chiropractic we are committed to treating and using protected health information about you responsibly. This notice of Health Information Practices describes the personal information we collect and how and when we use or disclose information. It also describes your rights as they relate to your protected health information. This notice is effective April 4, 2003, and applies to all protected health information as defined by federal regulations.

## **Understanding Your Health Record/Information**

Each time you visit Lakewood Chiropractic, a record of your visit is made. Typically, this record contains your symptoms, examination, test results, diagnosis, treatment, and a plan for future care or treatment. This information often referred to as your health or medical record serves as:

- **Basis for planning your care and treatment**
- **Means of communication among health professionals who contribute to your care**
- **Legal document describing the care you received**
- **Means by which you or a third-party payer can verify services billed were provided**
- **A tool in educating health professionals**
- **A source of data for medical research**
- **A source of information for public health officials charged with improving the health of this state and the nation**
- **A source of data for our planning and marketing**
- **A tool with which we can assess and continually work to improve the care we render and the outcomes we achieve**

**Understanding what is in your record and how your health information is used helps you to ensure its accuracy, better understand who, what, when, where, and why others may access your health information, and to make more informed decisions when disclosing to others.**

## **Your Health Rights**

Although your health record is the physical property of Lakewood Chiropractic, the information belongs to you. You have a right to:

- **Obtain a paper copy of this notice of information practices upon request**
- **Inspect and copy your health record as provided for in 45 CFR 164.524**
- **Amend your health record as provided in 45 CFR 164.528**
- **Obtain an accounting of disclosures of your health information as provided in 45 CFR 164.528**
- **Request communications of your health information by alternative means or at alternative locations**
- **Request a restriction on certain uses and disclosures of your information as provided by 45 CFR 164.522**
- **Revoke your authorization to use or disclose health information except to extent that the action has already been taken**

## **Our Responsibilities**

Lakewood Chiropractic is required to

- **Maintain the privacy of your health information**
- **Provide you with this notice as to your legal duties and privacy practices with respect to information we collect and maintain about you**
- **Abide by the terms of this notice**
- **Notify you if we are unable to agree to a requested restriction**
- **Accommodate reasonable request you may have to communicate health information by alternative means or at alternative locations**

We reserve the right to change our practices and to make the new provisions effective for all protected health information we maintain. Should our information practices change, we will mail a revised notice to the address you've supplied us, or if you agree we will email the revised notice to you.

We will not use or disclose your health information without your authorization except as described in this notice. We will also discontinue use or disclose your health information after we have received in written revocation of the authorization according to the procedures included in the authorization.

### **For More Information or to Report a Problem**

If you have questions and would like additional information, you may contact the practice's staff at 904-733-7020.

**If you believe your privacy right have been violated you can file a complaint with the practice's Privacy Officer or with your regional office for Civil Rights, U.S. department of Health and Human Services. There will be no retaliation for filing a complaint with either the Privacy Officer or the Office for Civil Rights.**

### **Example of Disclosure for Treatment, Payment and Health Operations**

We will use your health information for treatment.

**For example:** Information obtained by a nurse, physician, or other member of your health care team will be recorded in your record and used to determine the course of treatment that should work best for you. Your physician will document in your record his or her expectations of the members of your health care team. Members of your health care team will then record the actions they took and their observations. In the way the physician will know how you are responding to treatment.

We will also provide your physician or a subsequent health care provider with a copy of various reports that should assist him or her in treating you once you are discharged from the hospital.

We will use your health information for payment.

**For example:** A bill may be sent to you or a third-party payer. The information on or accompanying the bill may include information that identifies you as well as your diagnosis, procedures, and supplies used.

We will use your health information for regular health operations.

**For example:** We will share your relevant health information with other providers involved in your care to assist in the coordination of your care. This may include specialist, hospital, clinics and other individuals or organizations prior to or after us who have provided you with health care.

**Business associates:** There are some services provided in our organization through contacts with business associates. Examples include physician services in the emergency department and radiology, certain laboratory test, and copy service used when making copies of your health record. When these services are contracted we may disclose your health information to our business associate so they can perform the job we have asked them to do and bill you or your third-party payer for services rendered. To protect your health information, we require the business associate to appropriately safeguard your information.

**Directory:** Unless you notify us that you object, we will use your name and location in the hospital, general condition, and religious affiliation directory purposes. This information may be provided to members of the clergy and, except for religious affiliation to other people who ask for your name

**Notification:** We may use or disclose information to notify or assist in notifying a family member, personal representative or another person responsible for your care, your location, and general condition.

**Communication with family:** Health professionals using their best judgment may disclose to a family member, personal representative, close family friend, or any other person you identify health information relevant to that person's involvement in your care or payment related to your care.

**Research:** We may disclose information to researchers when their research has been approved by an institutional review board that has reviewed the research proposal and established protocols to ensure the privacy of your health information.

**Funeral Directors:** We may disclose health information to funeral directors consistent with applicable law to carry out their duties.

**Organ procurement organizations:** Consistent with applicable law, we may disclose health information to organ procurement organizations or their entities engaged in procurement, banking, or transplantation of organs for the purpose of tissue donation and transplant.

**Marketing:** We may contact you to provide appointment reminders or information about treatment alternatives or other health related benefits and services that may be of interest to you.

**Fund raising:** We may contact you as part of a fund raising effort.

**Food and Drug Administration (FDA):** We may disclose to the FDA health information relative to adverse events with respect to food, supplements, product, and product defects, or post marketing surveillance information to enable product recalls, repairs, or replacement.

**Workers Compensation:** We may disclose health information to the extent authorized by and to the extent necessary to comply with laws relating to worker's compensation or other similar programs established by law.

**Public Health:** As required by law, we may disclose your health information to public health or legal authorities charged with preventing or controlling disease, injury, or disability.

**Law Enforcement:** We may disclose health information for law enforcement purposes as required by law or in response to a valid subpoena.

Federal makes provision for your health information to be released to an appropriate health oversight agency, public health authority or attorney, provided that a work force member or business associate believes in good faith that we have engaged in unlawful conduct or have otherwise violated professional or clinical standards and are potentially endangering one or more patients, workers, or the public.

# ACKNOWLEDGEMENT FORM

## **Acknowledgment of Receipt of Privacy Notice**

I have been presented with a copy of Lakewood Chiropractic's Notice of Privacy Policies, detailing how my information may be used and disclosed as permitted under federal and state law. I understand the contents of the Notice, and I request the following restriction(s) concerning the use of my personal information:

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Further, I permit a copy of this authorization to be used in place of the original, and request payment of medical insurance benefits either to myself or to the party who accepts assignment. Regulations pertaining to medical assignment of benefits apply.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If not signed by patient, please indicate relationship to patient (e.g., spouse)

**Relationship:** \_\_\_\_\_ **Witnessed by:** \_\_\_\_\_

### **If the patient refuses to sign, indicate your attempt to obtain a signature below**

Patient refused to sign this Acknowledgment

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Employee Name:** \_\_\_\_\_

