

	<b>Texas Chiropractic College Policies and Procedures</b>	<b>Author:</b> Dr. J. Mrozek <b>Approved by:</b> Admin: Drs. Foster, Hughes, Mrozek	Reviewed: Revised: Effective Date: 03-26-2020
	<b>Title: COVID-19 interim grading policy</b>		Page: 1 of 1 Policy No. 2.0.74

### 1.0 PURPOSE

Due to the unique and unprecedented challenges associated with the COVID-19 pandemic Texas Chiropractic College is implementing an interim policy for grades.

### 2.0 SCOPE

The interim policy applies to all students in courses offered in the Spring 2020 trimester. This policy will be reviewed for continuation through future trimesters if necessary.

### 3.0 POLICY

- 3.1 Students have the option to choose a letter grade or a Pass/Fail COVID-19 grading format on a course-by-course basis
- 3.2 In the Pass/Fail format grade of 70% or higher are awarded course credit. No course credit will be awarded for a course below 70%.
- 3.3 Details regarding the process through which students choose their grading format will be communicated through the office of the Registrar.
- 3.4 The deadline for students to choose their grading format is 5:00 pm (CST) Friday, April 24, 2020.
  - 3.4.1 If a format is not selected by the student by Friday April 24, 2020, the course grade will default to the standard course format.
- 3.5 Pass/Fail grades are not factored into trimester or cumulative GPA.
- 3.6 The letter grade option will be factored into both the trimester and cumulative GPA.
- 3.7 A failed course must be repeated as soon as possible.
- 3.8 The Supplemental Examination format during the COVID-19 pandemic is pending.
- 3.9 All course grade formats submitted are final as of 5:00 pm (CST) April 24, 2020.

### 4.0 RESPONSIBILITIES

- 4.1 Student action regarding selection of either a grade format or P/F format for each course.
- 4.2 Faculty for assignment of course grade.
- 4.3 Registrar for communicating the process from student format selection to faculty grade reporting and transcript recording.

### 5.0 PROCEDURES

- 5.1 TBA

### **POLICY HISTORY**

<b>DATE</b>	<b>ACTION(S)</b>